



Speed Cleaning Checklist for Holiday Parties

Porch and Entryway

- Make sure your porch and walkway is clean of clutter and ice and turn on porch light
- Clean clutter and dust the entryway

Living Areas

- Pick up ALL floors and sweep and vacuum
- Use a Laundry Basket to throw junk into so you can put it away later
- Dust all surfaces in the rooms your guests will be in
- Empty all garbage cans
- Get rid of clutter in rooms you will be using
- Close all doors to rooms you won't be using
- Freshen the air with an air freshener
- Specify a place for guests coats and shoes
- Make sure you have fresh flowers and decorations for the season
- Put out your 'No Cell Phones' basket

Kitchen

- Make sure the garbage disposal is clear (stinky!)
- Empty the dishes from kitchen sink and put them in the dishwasher
- Clean the sink out
- Clean off and wipe down all countertops in Kitchen and Bathrooms

Bathrooms

- Clean mirrors in the bathroom the guests will be using
- Clean toilet
- Make sure there is enough toilet paper and clean hand towels in the kitchen
- Wipe down bathroom counter and sink
- Close the shower curtain